

REGULATIONS OF THE GRZEBIENISKO MANOR

The owner of the Manor would be grateful if our dear guests observed the following regulations which are to ensure peace and safety to all our guests.

- 1. The Manor is rented for days (24 hours).*
- 2. The hotel day is from 2 p.m. to 12 at noon the next day.*
- 3. Guests are obliged to register their stay in the Manor.*
- 4. The guests should inform the host of the Manor if they wish to stay longer than stated on arrival. This should be done no later than 10 a.m. on the day when the rent period ends.*
- 5. The Manor may prolong the stay of the guests provided that it is possible in particular time and circumstances.*
- 6. The Manor offers services at the level specific to its type and standard. Should you have any critical remarks concerning the quality of our service, please report it immediately to the host, which will enable our prompt response.*
- 7. The Manor is obliged to provide the following:*
 - proper conditions to ensure good rest to the guests*
 - safety of stay including keeping secret of any information about the guests*
 - professional and friendly service*
 - not performing any service in guests' rooms without their consent (e.g. cleaning, mending of devices)*
 - change of linen and towels every 3 days or earlier at the guests' request*
 - provision of another room, if possible, or other way of minimizing of inconveniences, if faults in a room cannot be repaired.*
- 8. At request, the Manor offers the following services for free:*
 - providing information about stay and travel*
 - waking up on a requested time*
 - keeping money and valuables in a safe deposit during our guests' stay in the Manor*
 - storage of baggage of guests staying at the Manor.*
- 9. Guests are forbidden the entry to the kitchen and technical rooms (e.g. the boiler room).*
- 10. Guest should report any damage immediately after its occurrence.*
- 11. The Manor does not take responsibility for the damage or loss of valuables, money, securities and objects of scientific or artistic value if they were not put in safe deposit of the host before.*
- 12. The Manor does not take responsibility for damage or loss of a car or other vehicle belonging to guests.*
- 13. Guests are obliged to use the Manor's rooms and its equipment according to their originally intended purpose of use.*
- 14. Guests of the Manor take full responsibility for any damage or destruction of elements of the Manor's equipment which emerged due to the guests' actions or the actions of people visiting the guests of the Manor.*
- 15. Every time guests leave their rooms they should check if the room door is locked and leave the key at the host.*
- 16. Guests cannot give up their rooms to other people even if the period has not yet ended for which a guest had paid.*
- 17. Persons not registered at the Manor can stay on its premises from 7 a.m. to 10 p.m.*
- 18. The quiet hours in the Manor are from 10 p.m. to 7 a.m. (except for organised parties and receptions).*
- 19. Due to fire safety precautions, smoking, using immersion heaters, electric irons and similar devices in the guests' rooms is forbidden.*
- 20. The Manor may refuse to allow for stay a guest who during the previous stay strongly violated the regulations of the Manor and damaged the property of the Manor or disturbed a peaceful stay of other guests on the premises of the Manor.*
- 21. Personal belongings of a guest leaving the Manor will be sent to the address indicated by the guest (costs are covered by the guest). In case when the Manor is not asked to send the belongings, they are kept for the period of 3 months.*
- 22. In cases not mentioned above, the regulations of the civil code apply.*

*The owner of
the Grzebienisko Manor*